

# INDORE SAHAKARI DUGDH SANGH MARYADIT

CHANDA TALAWALI, MANGLIA-INDORE(M.P)-453771  
AN ISO 22000: 2005 & 9001:2008 CERTIFIED ORGANIZATION

Tel: : (0731)- 2811162/Fax No.0731-2811559

E-mail: sanchimsids@gmail.com

Ref No: ISDSM/PUR/2021/022

Date: 07/08/2021

## **E-TENDER NOTICE (1<sup>st</sup> Call)**

Indore Sahakari Dugdh Sangh online e-tenders (Two Bid System) are invited from the manufacturerers for the supply of Peda Outer box for Map Tray for the year 2021-22. The tender notice, tender documents, containing the terms and conditions can be purchased online & downloaded through following website <https://www.mptenders.gov.in> from 07/08/2021, 11:00AM onwards upto 16/08/2021 at 2:00 PM. The tender will be submitted from 07/08/2021, 12:00 Noon onwards upto 16/08/2021 at 2:00 PM. The tender Technical bid will be opened on 17/08/2021 at 3:00PM. The detailed Tender Form can be seen (only for reference) at our H.O website:[www.sanchidairy.com](http://www.sanchidairy.com) .For digital Signature please contact M.P. State Electronic Development Corporation Ltd., Arera Hills, Bhopal on toll free no. 18002588684. Corrigendum/Amendment if any to this publication would appear only on the above mentioned websites and will not be published else where.

**CHIEF EXECUTIVE OFFICER**

SIGNATURE OF THE TENDERER.

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## **E-TENDER FOR SUPPLY OF PACKAGING MATERIAL FOR THE YEAR 2021-22**

### **TENDER DOCUMENT**

Schedule I	:	General Terms & Conditions.
Schedule-II	:	Specifications
Schedule III	:	Form A
Schedule IV	:	Price Schedule
Schedule V	:	EMD Exemption Letter
Tender Cost	:	Rs.500/-(Rupees five hundred only)
EMD	:	Rs.18500/-

Tender Document Download/Sale Start Date : 07/08/2021 Time 11:00 AM Onwards

Tender Document Download/Sale End Date : 16/08/2021 Time 02:00 PM

Bid Submission Start Date : 07/08/2021 Time 12:00 Noon Onwards

Bid Submission End Date : 16/08/2021 Time 02:00 PM

Bid Opening Date : 17/08/2021 Time 03:00 PM

Place of opening of Tender : Office of the Indore Sahakari Dugdha Sangh Maryadit,Indore.

Address for Communication : The CEO, Indore Sahakari Dugdha Sangh Maryadit , Chanda Talawali,Manglia, Indore 453771.

**CHIEF EXECUTIVE OFFICER**

SIGNATURE OF THE TENDERER.

## SCHEDULE - I

### **General Terms & Conditions for tender submission & material supply**

Indore Sahakari Dugdha Sangh online e-tenders (Two Bid System) are invited from the manufactureres for the supply of Packing Material for the year 2021-22, strictly in adherence to the detailed specifications given in the schedule II of the tender documents.

CEO Indore Sahakari Dugdha Sangh Mydt., Indore reserves the right to accept or reject any or all tenders at any stage, which in their opinion justify such actions, without further explanation to the tenderers.

#### **1.0 DECLARATION :**

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

#### **2.0 TENDER SUBMISSION:**

2.1 Individuals signing on the tender and other related documents (a copy of entire Tender Document should be sealed and signed must be uploaded) must specify in which capacity of the firm he/ she has signed the documents. (copy to be uploaded –mandatory)

2.2 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail. Any change in the address should immediately be communicated to the Chief Executive Officer, Indore Sahakari Dugdha Sangh Mydt, Indore and correspondence thereafter will be made at the changed address.

2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.

2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Indore Sah. Dugdha Sangh Mydt. Indore who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.

2.5 As the commodity is so vital in nature, the Chief Executive Officer, ISDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.

2.6 Each tender should be accompanied with copy of PAN, Income Tax Return of the two financial years 2018-19 and 2019-20, GST number and firm registration without which the tender may not be entertained. (Copy to be uploaded –mandatory and all documents should be in the same name of Firm/Establishment).

2.7 The Tenderers should submit the tender rates in the Schedule IV only. The conditional tenders are liable to be rejected.

2.8 No person or firm is permitted to submit more than one tender under different names.

2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, ISDSM during the supply.

2.10 Tenderer shall fill all the details of the unit in the enclosed form- A in schedule-III. (copy to be uploaded – mandatory).

2.11 Presently the rates invited for one year from the approval date of rates, it can be extended to further six months on the basis of mutual agreement if quality and supply of materials found satisfactory. Wherever there is variation in the requirement of quantity, the delivery schedule shall also be modified accordingly by the Indore Sahakari Dugdha Sangh Maryadit, Indore.

#### **3.0 EARNEST MONEY DEPOSIT:**

3.1 All the tenderers are required to deposit Earnest Money Rs.18500/- on line only. Submissions of earnest money by any other mode than specified above shall not be acceptable and the related tender shall not be eligible for consideration.

3.2 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. EMD Exemption allowed only to the bidder's who registered with M.S.M.E and having their establishment situated in M.P. State. As the tender will be finalized the unsuccessful tenderers will get back the EMD from MP TENDERS (as per their norms) on line. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period without any interest amount.

3.3 No interest will be paid on the earnest money for the period during which (the EMD) lying in deposit with Indore Sahakari Dugdha Sangh.Maryadit.

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**4.0 PRICES:**

- 4.1 Rate should be quoted for the material as per the specifications given in the schedule II of the tender document. In case of any doubt as to the meaning of any of the terms & conditions or the specifications, the tendering firm may set forth the particulars there of and submit them to the Indore Sah. Dugdha Sangh Mydt, in writing that such doubts may be removed before submitting the tender.
- 4.2 Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates.
- 4.3 The Tenderer should quote rate on F.O.R Dairy Plant Indore basis.
- 4.4 The tender should quote rates are inclusive of GST.
- 4.5 If need be, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which offers the lowest rate.
- 4.6 The prices charged for the material supplies under the contract by the supplier firm in no event shall exceed the lowest price at which the supplier firm sells the material of identical tender description to any other persons/ firms during the period and until the execution of all supply orders placed during contract period.
- 4.7 The lowest rate shall not be the only criteria for approve the tender.

**5.0 MODE OF DESPATCH:**

- 5.1 The material to be supplied by qualified firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.
- 5.2 Wharfage /Demurrage etc. on account of incorrect or delayed delivery/dispatches of material/documents must the responsibility of supplier and shall be recovered from the bills.

**6.0 PRINTING:**

- Printing work on each & every items should be printed as per ISDS approved Artwork.
- a) The Barcode printing found unreadable then entire supply will be rejected.
  - b) For the first time the bidder shall bear the cylinder manufacturing cost / expences.

**7.0 ACCEPTANCE / PENALTY**

- 7.1 Material must be supplied as per specification of ISDSM Indore.
- 7.2 If printing found faded/Blurred then a penalty of 5% cost will be imposed in an emergency requirement otherwise the full consignment shall be rejected.
- 7.3 If item's GSM found lesser than as specified in tender specification then a pro-rata deduction will be made in an emergency used otherwise the whole consignment shall be rejected.
- 7.4 In such condition when deficiencies are found more than one than the decision of CEO on recommendation of purchase committee shall be final.
- 7.5 In condition, if any consignment happens to declared as rejected, the supplier should have to visit ISDSM to know the causes for his own satisfaction.
- 7.6 The rejected material shall not be return to the supplier. To avoid any misuse of rejected material it shall be destroyed within a stipulated time of not more than 1 month, in presence of supplier at supplier cost and no payment shall be made for the rejected material.

**8.0 LIQUIDATED DAMAGES;**

- 8.1 The time period and the date of delivery of the material stipulated in the purchase order shall be deemed to be the essence of the contract. Once firm delivery date(s) are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

Sl.No.	Duration of delay	Liquidated Damages
1.	Upto 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

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- 8.2 If the qualified tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.
- 8.3 If the qualified tenderer fails to make supply of the materials within required time/as per specification/material quality/printing as per ISDS's approved art work, ISDS Indore will have right to purchase materials from the other bidders whom participated in the same tender and willing to supply the material on L-1 approved rates for which ISDS will take the consent of other bidders too. For the issue of purchase order the proportionate ratio will be 60:40. The L-1 supplier fails to supply materials then the entire requirement shall be fulfilled through the other bidders and if the other bidders didn't agree to supply the material on L-1 approved rates the difference amount would be charged from deposited EMD or their pending bills of L-1 bidders if purchases were effected on higher price.
- 9.0 **INSURANCE:**  
Insurance is to be arranged by the tenderer.
- 10.0 **INSPECTION:**
- 10.1 All the materials supplies are subject to inspection at our stores before acceptance. If the material is not found as per the specification of ISDSM Indore the consignment will be rejected & shall not be returned. Supplier will be informed regarding rejection by post /e-mail and the supplier should attend this office within 15 days of the receipt of intimation so that the material could be rechecked in his presence. If the supplier doesn't attend this office within stipulated time then the material will be destroyed by ISDSM & no payment shall be made against the rejected and destroyed material. The report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained.
- 10.2 L-1 bidders shall submit the samples of the items for which they stand L-1 to the Purchase/Quality Control section of ISDSM Indore. P.O. shall be issued only after the samples are found Okay as per specification.
- 10.3 Bidders has to submit their customers list along with the performance report of consignee is compulsory. (copy to be uploaded – mandatory).
- 11 **PAYMENT:**  
Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through accounts payee cheques / RTGS. Tenderer agreeing to these terms would be given preference over those specifying other terms.
- 12 **TERMINATION OF CONTRACT:**  
If any act of commission or omission of a unit under contract brings Indore Sah. Dugdha Sangh Mydt. To dispute, then the Milk Unions shall be competent to debar/blacklist the unit from further business.
- 13 **CONSEQUENCES OF BREACH OF AGREEMENT:**  
If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Indore Sahakari Dugdha Sangh Mydt. To cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.
- 14 **DISPUTE ARBITRATION & FINAL AUTHORITY:**
- 14.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Indore Sah Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.
- 14.2 For all matters of dispute, the decision of the M.D., M.P.C.D.F. Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.
- 14.3 For all disputes, the venue for legal course shall be at Indore.
- 14.4 If the tender opening date become any govt. holiday then the next day may considered for tender opening.

*Chief Executive Officer*  
*Indore Sahakari Dugdha Sangh Mydt. Indore*

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SIGNATURE OF THE TENDERER.

## Technical Evaluation Check List

The tenderers should upload all the documents as per following check points.

Check Points	Please Specify Documents Submitted in (Yes/NO)
1.	EMD should paid online, except who registered with M.S.M.E and having their establishment situated in M.P
2.	The tenderers should submit copy of IT Return of last two financial years (2018-19 and 2019-20).
3.	The tenderers should submit copy of PAN Card
4.	GST Detail
5.	Firm Registration Certificate
6.	Tender Document Sealed & Signed
7.	Form-A
8.	Present client list along with Performance Report

**Note:-** The tenderer were not submitted any one of the above documents are liable for rejection in **Technical Bid Evaluation**.

SIGNATURE OF THE TENDERER.

## SCHEDULE – I I

### **1. Specification of Peda Outer box for Map Tray**

<b>Pack Size</b>	<b>250g</b>	<b>500g</b>	<b>1.5Kg</b>
Length Upper Side OD	140mm	193mm	310mm
Lower Side OD	115mm	168mm	280mm
Width Upper Side OD	105mm	144mm	203mm
Lower Side OD	80mm	118mm	170mm
Side Heigth Oblong OD			
Width	45mm ID	45mm ID	48mm ID
Length	Upper-140mm Lower-115mm	Upper-193mm Lower-168mm	Upper-310mm Lower-280mm
GSM	280 $\pm$ 5	280 $\pm$ 5	300 $\pm$ 5
BS kg/cmsq min.	7.5	7.5	8.0
Material	Cyber excel of ITC virgin board		
Printing	Multi colour offset printing with aqua varnish as per approved art work of ISDS.		
Box folding	Box with side folding crease.		
Flap – Two as per sample	Tuck in Type on both side.		

**QUALITY OF PAPER BOARD :** Cyber Excel of ITC, virgin white board

**Outer side** – Glossy water based(aqua's)varnish.(water resistant)

Surface should be Ink./Fiber tear bonding, there should not be any breakages, cracks ad de-shaping while on receipt/handling.

**Quality of Cartons:-** Should be free from any unwanted odour, pinholes, spots, Lumps etc. and uniform in thickness. Weight of the cartons should be uniform throughout the supply period

**ART WORK/PRINTING:** Art work & design as approved by the ISDS Indore, from time to time. Printing matters should be sharp and there should not be any smudging/ spreading of print matters. Pigment & colourants should be as per IS 9833-1981

SIGNATURE OF THE TENDERER.

**INDORE SAHAKARI DUGDHA SANGH MARYADIT  
CHANDA TALAWALI, MANGLIA INDORE 453 771**



**As ISO 9001 : 2000 Certified Organization Plant**

E-Mail : agmpurids@gmail.com / sanchimsids@gmail.com

Phone : 0731 – 2811162 Fax : 2811559

**SCHEDULE – III**

**(To be submitted along with the offer)**

**Form – A**

Chief Executive Officer  
ISDSM,  
Indore

Date :

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission :

1. Name of the Co./Unit : \_\_\_\_\_
2. Address of the Co./Unit : \_\_\_\_\_  
\_\_\_\_\_
3. Telephone Nos.(with STD Code) : \_\_\_\_\_  
FAX No. : \_\_\_\_\_  
Email ID : \_\_\_\_\_
4. Name of the CEO/Proprietor/ Partner : \_\_\_\_\_
5. Name and designation of other : \_\_\_\_\_  
Authorized signatory of the Co./  
Unit.
6. Particulars of Regn. Certificate as a  
Manufacturer Issued by the competent authority  
(Regn No. & Date) (Enclosed Copy) : \_\_\_\_\_
7. GST NO. \_\_\_\_\_ dated \_\_\_\_\_
8. Details of PAN CARD (Enclosed Copy): \_\_\_\_\_
9. Income Tax return (Enclose Copy): \_\_\_\_\_
10. Name of Bank & RTGS/NEFT No.: \_\_\_\_\_  
Enclose cancelled cheque: \_\_\_\_\_

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11. Have your Co./Unit or its sister concern ever been black listed/ debarred by ISDSM or its sister Milk Unions or GOI /GOMP & its undertaking ? YES / NO  
12. If Yes, when & Why? Give reason in details

I/WE HAVE READ THE TERMS AND CONDITIONS OF THE TENDER DOCUMENT. WHICH ARE ACCEPTABLE TO ME/US. NO ADDITIONAL CONDITION.DEVIATION OR POINT OF DIFFERENCE HAS BEEN GIVEN BY ME/US.  
I AM PROPRIETOR / MANAGER/ DIRECTOR \_\_\_\_\_ OF THE TENDERING FIRM AND HAVE BEEN AUTHORISED TO SUBMIT. THE AUTHORITY LETTER IN THIS REGARDS IS ENCLOSED HEREWITH.

DATE:

SEAL AND SIGNATURE OF TENDERER

NAME OF SIGNATORY

DESIGNATION

**Seal & Signature of the  
Authorised Signatory of the Co./Unit**

SIGNATURE OF THE TENDERER.

**INDORE SAHAKARI DUGDHA SANGH MARYADIT  
CHANDA TALAWALI, MANGLIA INDORE 453 771**



**As ISO 9001 : 2000 Certified Organization Plant**  
E-Mail : pur\_ids@sanchidairy.com / mis\_ids@sanchidairy.com  
Phone : 0731 – 2811162 Fax : 2811559

**SCHEDULE – IV**  
**FORMAT FOR QUOTING ITEMWISE RATES**

<b>S.No.</b>	<b>Item</b>	<b>Annual Required Qty. (approx.)</b>	<b>EMD</b>	<b>Unit Rate Dairy Inclusive of all taxes / levies</b>	<b>F.O.R</b>
1	Peda Outer Box for Map Tray 250g	1 lakhs	Rs.9500		
2	Peda Outer Box for Map Tray 500g	50000	Rs.6500		
3	Peda Outer Box for Map Tray 1.5Kg	10000	Rs.2500		

**Note :**

**Requirement shown above is tentative and it can be increased or decreased depending upon situation prevails at the time of processing P.O.**

**(SIGNATURE OF TENDERER)**

**SIGNATURE OF THE TENDERER**

ई.एम.डी. राशि जमा / छूट प्राप्त करने हेतु आवेदन

मेरे द्वारा इन्दौर दुग्ध संघ द्वारा जारी ई-निविदा ( Supply of Peda Outer box for Map Tray संबंधी निविदा) अनुसार .....

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(सामग्रीयों के नाम लिखे) हेतु दरें प्रस्तुत की गई हैं, जिसकी ई.एम.डी. राशि रु. ....  
 (जिन सामग्रीयों हेतु दरें प्रस्तुत की जा रही हैं, उनके सम्मुख टंकित ई.एम.डी. राशि को जोड़कर लिखें)  
 मेरे द्वारा आनलाईन जमा की जा रही है। शेष सामग्रीयों की ई.एम.डी. राशि रु. ....(कुल ई.  
 एम.डी. राशि में से निविदाकार द्वारा जमा की गई राशि को घटाकर लिखें) की छूट प्रदान करने का  
 कष्ट करें।

हस्ताक्षर \_\_\_\_\_

नाम :- \_\_\_\_\_

स्थाई पता :- \_\_\_\_\_

मोबाईल नं \_\_\_\_\_

ई-मेल नं. \_\_\_\_\_